

West Milford Township Library
Board of Trustees Regular Meeting

June 14, 2022

June 14, 2022: The regular meeting of the West Milford Township Library Board of Trustees was called to order at 7:00 PM by Dr. Joan Oberer in the Library Conference Room of the West Milford Township Library and Community Center.

Open Public Meetings Law

Dr. Joan Oberer reviewed the announcement.

Roll Call of Members: The following Board and staff members were present:

Dr. Joan Oberer, President	Theresa McArthur
James Rogers, Vice President	Kathy Simmons Collins
Geoffrey Syme, Treasurer	
Sandra Nebel, Secretary	
Linda Connolly Absent	
Jodie Comune (Superintendent rep.) Absent	
Mayor Michele Dale Absent	

Public Present / None

Approval of Minutes

Mr. Rogers motioned to approve the regular minutes of May 10, 2022. Mrs. Nebel seconded. All in favor, motion carried.

President's Report

- Thank you Ms. McArthur for coming to our meeting and welcome. We will be appointing our new interim director and continue our search for a new permanent director.
- In regards to Marty Tappan's plaque, it had to be sent out so we are waiting for that to be completed so that we can have the dedication.
- We do need to discuss Personnel issues today.
- The Union contract has been ratified. Thank you to everyone that took part in the process.

Interim Director's Report

General Operations

- Library usage is steady.

- Summer reading is starting soon. The theme is Ocean of Possibilities. Read Square platform is being used to log in their time and keep track of their progress and prizes.
- The Piano donation, from Mrs. Ott, has been received, tuned and ready to go.
- I just want to say that the landscaping looks great! The combination of Cody Mow Mow and the shared services with the township seem to be working out.
- Programing was active and Adult continues with their programing. Story time has been active and we have been very busy with the school visits to the library.
- Henna Shah has resigned, and her last day is Friday.

Committee Reports

Finance: Geoffrey Syme, Chairperson reported that the committee met earlier this evening.

- We discussed the car accident and have submitted the estimate.

Personnel & Policy: James Rogers, Chairperson, reported that the committee met earlier this evening.

- One of our candidates will be coming in for a second interview. Our president continues to receive resumes for the position.
- Personnel manual is a work in progress.

Facilities: Geoffrey Syme, Chairperson, reported that the committee met earlier this evening.

- The landscaping does look great, let's check with Cody to see what he recommends we need as far as weeding.
- The sprinkler was not working properly so Homestead did fix it. They left a hole with the piping exposed. Ms. McArthur will contact them to fill it in.
- Storm water grate can be opened, so a lock needs to be put on for public safety.

Friends of the Library: Sandy Nebel, Liaison reported on Friends matters. Attended the June 10th meeting.

- Book Sale is Sept 16-18th. Collection of books will start in August.
- The summer concerts have been booked for the summer.
- Thursday evening or Sunday afternoon programs were discussed.
- A Town Book fair was held in Clifton and it was a success, we would like to research doing that here!
- Little book Libraries will be put in at Camp Hope & near the Apshawa area.

New Business

Appointing Interim Director

Mr. Rogers made the motion to appoint Theresa McArthur for a stipend of \$350 per week, retroactive to June 8th 2022. Dr. Oberer seconded it, All in favor, motion carried.

Director Search is ongoing.

Unfinished Business

Moving Committee Meetings – up to the committee chair, if they want to change it.

Executive Session

It was agreed that an executive session was not needed at this time.

Action on Bills

Mr. Syme motioned to approve the bills. Dr. Oberer seconded. All in favor, motion carried.

Public Petition

No public present.

Adjournment

Mr. Rogers motioned to adjourn at 7:36 pm. Mr. Syme seconded. All in favor, motion carried.

Date of Next Meeting: July 12, 2022.

Minutes prepared and respectfully submitted by:

Kathy Simmons Collins