



West Milford Township Library Board of Trustees

Agenda for January 14, 2025 at 7:00 PM

Call to Order

Announcement of Compliance with Open Public Meetings Act:

Please note that in accordance with Chapter 231 Public Laws of 1975 of New Jersey, adequate advance notice of this meeting was advertised in the Dec. 15, 2024 issues of *The Herald News* and *The Record*, and posted continuously on the Bulletin Board in the main corridor of the Town Hall and on file in the office of the Township Clerk.

Please also make note of all fire and emergency exits—located at the end of the hallways to the left and straight ahead outside of this room for use in case of emergency. Thank you.

Roll Call of Members

Approval of Minutes

- December 10, 2024 Regular Meeting

President's Report

Director's Report

Committee Reports:

- Finance (Geoff Syme, Chairperson)
- Personnel and Policy (Sandra Nebel, Chairperson)
- Facilities and Maintenance (Geoff Syme, Chairperson)
- Friends of Library Liaison (Sandy Nebel)
- School Liaison (Jodie Comune)

Action on Bills

Approval of Resolutions

- Resolution for the Authorization of the Library to Maintain Petty Cash
- Resolution for the Designation for Legal Newspapers for the Publication of Legal Notices and Other Items for the Library
- Resolution for Appointment of Cleary, Giacobbe, Alfieri & Jacobs LLC as Board Attorneys
- Resolution for Appointment of Wielkotz and Company, LLC for Audit Services
- Resolution for Designation of a Depository
- Resolution for Claims Requiring Payments Between Meetings
- Resolution for designating signatures on library accounts

Unfinished Business

- Motion to approve the slate of officers for 2025: Jim Rogers, president; Sandy Nebel, vice president; Geoff Syme, treasurer; Linda De Franco, secretary
- Motion to approve committee assignments:
Personnel & Policy: Chair Sandy Nebel, Michele Hammell; Finance: Chair Geoff Syme, Linda De Franco; Facilities, Chair Geoff Syme, Jodie Comune
*Board President attends all meeting
- Motion to approve the 2025 library budget.
- 2023 Audit

New Business

- Quarterly Cleaning Service

Public Petitions and Requests Adjournment

NEXT MEETING: February 11, 2025 at 7:00 PM