

# West Milford Township Library 2021 Budget

Approved at the 11/10/2020 West Milford Township Library Board of Trustees Meeting

	2021
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>INCOME</b>	
4100 · Allocation-WM Tnsp	\$1,054,049.00
4200 · Aid - State	\$11,201.00
4310 · Fines	\$8,000.00
4320 · Copier	\$1,500.00
4340 · Fax	\$700.00
4350 · Printer	\$2,500.00
4430 · Interest & Dividends	\$15,000.00
<b>Total INCOME</b>	\$1,092,950.00
<b>Gross Profit</b>	\$1,092,950.00
<b>Expense</b>	
<b>ADULT/TEEN RESOURCES/SERVICES</b>	
6220 · Audio Books	\$7,000.00
6230 · Adult Books	\$18,000.00
6240 · Periodicals	\$4,000.00
6250 · Young Adult Books	\$2,500.00
6310 · DVDs	\$6,000.00
6320 · Databases	\$15,000.00
6340 · Adult Programs	\$3,000.00
6350 · Young Adult Programs	\$1,500.00
<b>Total ADULT/TEEN RESOURCES/SERVICES</b>	\$57,000.00
<b>BUILDING</b>	
7310 · Cleaning Service	\$20,000.00
7340 · Repair & Maintenance	\$17,500.00
7350 · Supplies/Equipment	\$2,000.00
<b>Total BUILDING</b>	\$39,500.00
<b>CHILDRENS RESOURCES/SERVICES</b>	
6410 · Audio	\$1,000.00
6420 · Books	\$9,500.00
6430 · DVDs	\$2,000.00
6440 · Programs	\$7,500.00
<b>Total CHILDRENS RESOURCES/SERVICES</b>	\$20,000.00
<b>FEES FOR SERVICES</b>	
8110 · Audit	\$3,250.00
8120 · Copier Contract	\$7,000.00
8150 · Misc Fees (State, ads, Lib Mat)	\$400.00
8160 · Professional Fees	\$3,000.00
8180 · ILL Delivery	\$1,000.00
<b>Total FEES FOR SERVICES</b>	\$14,650.00
<b>GROUNDS</b>	
7210 · Landscaping	\$6,500.00
7220 · Snow Removal	\$6,500.00

# West Milford Township Library 2021 Budget

Approved at the 11/10/2020 West Milford Township Library Board of Trustees Meeting

	2021
<b>Total GROUNDS</b>	\$13,000.00
<b>INSURANCE</b>	
5240 · Worker Comp Insurance	\$250.00
7360 · Property & Casual Insurance	\$21,600.00
<b>Total INSURANCE</b>	\$21,850.00
<b>MARKETING</b>	
8210 · Outreach Programs	\$1,000.00
8220 · Summer Reading Club	\$2,000.00
<b>Total MARKETING</b>	\$3,000.00
<b>PAYROLL &amp; RELATED COSTS</b>	
3110 · Administration	\$2,000.00
5100 · Payroll	\$505,000.00
5210 · Health Insurance	\$125,000.00
5220 · Pension (PERS)	\$72,000.00
5230 · Social Security/Medicare	\$43,000.00
<b>Total PAYROLL &amp; RELATED COSTS</b>	\$747,000.00
<b>STAFF TRAINING, TRAVEL</b>	
9100 · Membership Dues	\$200.00
9200 · Staff/Trustee Development	\$2,500.00
<b>Total STAFF TRAINING, TRAVEL</b>	\$2,700.00
<b>SUPPLIES/FURNITURE</b>	
6110 · General Office	\$5,500.00
6120 · Office Equip & Furniture	\$1,500.00
6130 · Packaging Media	\$2,500.00
6140 · Postage	\$500.00
<b>Total SUPPLIES/FURNITURE</b>	\$10,000.00
<b>TECHNOLOGY</b>	
8310 · Hardware	\$1,200.00
8320 · PALS Plus	\$30,000.00
8330 · Software	\$2,400.00
8340 · Tech Support	\$5,077.00
8350 · Telecommunications	\$3,750.00
<b>Total TECHNOLOGY</b>	\$42,427.00
<b>UTILITIES</b>	
7110 · Electric	\$26,000.00
7120 · Natural Gas/Off-Road Diesel	\$1,500.00
7130 · Telephone	\$2,000.00
<b>Total UTILITIES</b>	\$29,500.00
<b>Total Expense</b>	\$1,000,627.00
<b>Total Income</b>	\$1,092,950.00
<b>Under Budget</b>	-\$92,323.00