

## West Milford Township Library

## 2019 Budget

02/07/20

January through December 2019

Accrual Basis

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>INCOME</b>				
4100 · Allocation-WM Tnsp	1,007,594.00	1,007,594.00	0.00	100.0%
4200 · Aid - State	11,326.00	11,300.00	26.00	100.2%
4310 · Fines	11,961.57	13,000.00	-1,038.43	92.0%
4320 · Copier	1,989.40	1,300.00	689.40	153.0%
4330 · Donations	0.00	50.00	-50.00	0.0%
4335 · Other Donation	175.00			
4340 · Fax	731.50	600.00	131.50	121.9%
4350 · Printer	2,958.50	2,700.00	258.50	109.6%
4410 · Fundraising	157.74	150.00	7.74	105.2%
4430 · Interest & Dividends	18,371.87	8,000.00	10,371.87	229.6%
<b>Total INCOME</b>	<b>1,055,265.58</b>	<b>1,044,694.00</b>	<b>10,571.58</b>	<b>101.0%</b>
<b>Total Income</b>	<b>1,055,265.58</b>	<b>1,044,694.00</b>	<b>10,571.58</b>	<b>101.0%</b>
<b>Gross Profit</b>	<b>1,055,265.58</b>	<b>1,044,694.00</b>	<b>10,571.58</b>	<b>101.0%</b>
<b>Expense</b>				
<b>ADULT/TEEN RESOURCES/SERVICES</b>				
6220 · Audio Books	7,637.20	7,525.00	112.20	101.5%
6230 · Adult Books	18,281.85	20,500.00	-2,218.15	89.2%
6240 · Periodicals	3,743.40	4,370.00	-626.60	85.7%
6310 · DVDs	5,482.42	6,000.00	-517.58	91.4%
6320 · Databases	11,828.44	13,000.00	-1,171.56	91.0%
6340 · Adult Programs	2,171.40	3,000.00	-828.60	72.4%
<b>Total ADULT/TEEN RESOURCES/SERVI...</b>	<b>49,144.71</b>	<b>54,395.00</b>	<b>-5,250.29</b>	<b>90.3%</b>
<b>BUILDING</b>				
7310 · Cleaning Service	12,950.00	13,485.00	-535.00	96.0%
7320 · Equipment	1,230.16	600.00	630.16	205.0%
7340 · Repair & Maintenance	14,753.03	14,000.00	753.03	105.4%
7350 · Supplies	739.85	1,800.00	-1,060.15	41.1%
<b>Total BUILDING</b>	<b>29,673.04</b>	<b>29,885.00</b>	<b>-211.96</b>	<b>99.3%</b>
<b>CHILDRENS RESOURCES/SERVICES</b>				
6410 · Audio	537.56	1,000.00	-462.44	53.8%
6420 · Books	9,277.71	9,000.00	277.71	103.1%
6430 · DVDs	1,929.35	3,000.00	-1,070.65	64.3%
6440 · Programs	7,070.16	7,000.00	70.16	101.0%
<b>Total CHILDRENS RESOURCES/SERVIC...</b>	<b>18,814.78</b>	<b>20,000.00</b>	<b>-1,185.22</b>	<b>94.1%</b>
<b>FEEES FOR SERVICES</b>				
8110 · Audit	3,100.00	3,250.00	-150.00	95.4%
8120 · Copier Contract	6,250.53	7,400.00	-1,149.47	84.5%
8150 · Misc Fees (State, ads, Lib Mat)	232.47	400.00	-167.53	58.1%
8160 · Professional Fees	275.00	3,000.00	-2,725.00	9.2%
<b>Total FEEES FOR SERVICES</b>	<b>9,858.00</b>	<b>14,050.00</b>	<b>-4,192.00</b>	<b>70.2%</b>
<b>GROUNDS</b>				
7210 · Landscaping	5,912.30	2,100.00	3,812.30	281.5%
7220 · Snow Removal	4,935.04	6,500.00	-1,564.96	75.9%
<b>Total GROUNDS</b>	<b>10,847.34</b>	<b>8,600.00</b>	<b>2,247.34</b>	<b>126.1%</b>
<b>INSURANCE</b>				
5240 · Worker Comp Insurance	206.78			
7360 · Property & Casual Insurance	20,472.22	25,000.00	-4,527.78	81.9%
<b>Total INSURANCE</b>	<b>20,679.00</b>	<b>25,000.00</b>	<b>-4,321.00</b>	<b>82.7%</b>
<b>MARKETING</b>				
8210 · Outreach Programs	531.28	1,200.00	-668.72	44.3%
8220 · Summer Reading Club	2,099.10	2,000.00	99.10	105.0%
<b>Total MARKETING</b>	<b>2,630.38</b>	<b>3,200.00</b>	<b>-569.62</b>	<b>82.2%</b>
<b>PAYROLL &amp; RELATED COSTS</b>				
3110 · Administration	2,000.00	2,800.00	-800.00	71.4%
5100 · Payroll	469,619.26	477,000.00	-7,380.74	98.5%
5210 · Health Insurance	132,525.19	156,000.00	-23,474.81	85.0%
5220 · Pension (PERS)	55,470.55	68,000.00	-12,529.45	81.6%
5230 · Social Security/Medicare	35,925.89	42,000.00	-6,074.11	85.5%
<b>Total PAYROLL &amp; RELATED COSTS</b>	<b>695,540.89</b>	<b>745,800.00</b>	<b>-50,259.11</b>	<b>93.3%</b>

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<b>STAFF TRAINING, TRAVEL</b>				
9100 · Membership Dues	0.00	200.00	-200.00	0.0%
9200 · Staff/Trustee Development	1,463.28	1,500.00	-36.72	97.6%
<b>Total STAFF TRAINING, TRAVEL</b>	1,463.28	1,700.00	-236.72	86.1%
<b>SUPPLIES/FURNITURE</b>				
6110 · General Office	7,147.91	7,000.00	147.91	102.1%
6120 · Office Equip & Furniture	0.00	2,000.00	-2,000.00	0.0%
6130 · Packaging Media	1,222.26	3,250.00	-2,027.74	37.6%
6140 · Postage	279.65	250.00	29.65	111.9%
<b>Total SUPPLIES/FURNITURE</b>	8,649.82	12,500.00	-3,850.18	69.2%
<b>TECHNOLOGY</b>				
8310 · Hardware	956.59	5,000.00	-4,043.41	19.1%
8320 · PALS Plus	30,008.00	30,000.00	8.00	100.0%
8330 · Software	1,531.00	2,600.00	-1,069.00	58.9%
8340 · Tech Support	2,798.00	7,000.00	-4,202.00	40.0%
8350 · Telecommunications	3,108.80	2,500.00	608.80	124.4%
<b>Total TECHNOLOGY</b>	38,402.39	47,100.00	-8,697.61	81.5%
<b>UTILITIES</b>				
7110 · Electric	23,984.75	24,000.00	-15.25	99.9%
7120 · Natural Gas/Fuel	-23.46	1,500.00	-1,523.46	-1.6%
7130 · Telephone	1,794.53	1,560.00	234.53	115.0%
<b>Total UTILITIES</b>	25,755.82	27,060.00	-1,304.18	95.2%
<b>Total Expense</b>	911,459.45	989,290.00	-77,830.55	92.1%
<b>Net Ordinary Income</b>	143,806.13	55,404.00	88,402.13	259.6%
<b>Net Income</b>	143,806.13	55,404.00	88,402.13	259.6%