

**West Milford Township Library
Board of Trustees
Regular Meeting
October 14, 2014**

October 14, 2014: The regular meeting of the West Milford Township Library Board of Trustees was called to order at 7:32pm by Dr. Joan Oberer in the Main Meeting Room at Town Hall.

Open Public Meetings Law

Dr. Oberer reviewed the announcement.

Roll Call of Members: The following Board and staff members were present:

Dr. Joan Oberer, President
Douglas Ott, Vice President
Andrew Gargano, Treasurer
Nancy Gridley, Secretary
Eugene Valenta
Gillian Hemstead
James Rogers

Gina Bencivenne

Absent

Mayor Bettina Bieri
Iris Wechling, Superintendent Rep
Mike Hensley, Town Council Liaison

Public Present:

Marty Tappan
Kitty Heuer
Doris Aronson
Ann Genader

Approval of Agenda

Doug Ott motioned to approve the agenda as is. Jim Rogers seconded. All in favor, motion carried.

Approval of Minutes

Nancy Gridley motioned to approve the September 9, 2014 meeting as amended. Gillian Hemstead seconded. All in favor, motion carried.

Directors Report

In the absence of a director, Joanne Grady submitted notes to Dr. Oberer prior to the meeting. Dr. Oberer was appreciative of the information and shared it with the trustees. A downspout was repaired by DPW. Joanne Grady attended a Safety Committee Meeting at Town Hall and was notified that our library sign by the driveway is obstructing the view and needs to be moved.

Sue Shannon from NJ Department of Environmental Protection called about a contaminated well in the area. All wells within 500 feet must be tested. They are due at the Library tomorrow to test our water. The fact that there are water coolers in use in the library already minimizes the urgency of this matter but the results will be dealt with when they are presented.

Bruce Gilliard & Kitty Heuer will be attending Union training tomorrow. A PalsPlus Executive Board Meeting is this Thursday and Joanne Grady will attend as a voting representative. Nine employees worked 2 hour shifts at ALF. The library's participation in ALF was considered successful.

Committee Reports

Finance- Andrew Gargano reported the proforma from 2010 is being revised. The president requested the committee create a capital plan. It will be discussed at their next meeting.

Personnel- Jim Rogers reported this committee will be meeting Thursday to re-interview a candidate. Question about not giving enough time for candidates to send in resumes for the Director position was discussed. It was decided to re-advertise the position.

New Building- Doug Ott reported the board is keeping the Town Council aware of the progress of the library plans. The Board continues to work closely with Anthony Iovino. A generator was discussed for the new library if it is to be an emergency community center.

Fundraising- Gillian Hemstead reported that flyers for the gala were passed out at ALF. The Board discussed if the email list should be used to send out the save the date flyer for the gala. The flyers are available in the library's vestibule. The trustees think the flyers should be given to every patron who borrows from the library.

TV committee- Gillian Hemstead reported that the Community Bulletin Board is on Facebook. The Board discussed putting a promo for the gala on the Community Bulletin Board.

Strategic plan – Eugene Valenta reported they met on October 1. The Strategic Plan is still being updated and reviewed.

Unfinished Business

Jim Rogers received information on the Workforce Innovation and Opportunity Act. They do not yet know if monies will be provided for libraries. This act goes into effect July 2015.

Grants to plant trees at the new library are still being looked into. A landscape architect will be needed for this project.

New Business

Andy Gargano motioned to move the library sign to a safe and proper location as deemed by the safety training meeting that Joanne Grady attended. Doug Ott seconded. All in favor, motion carried.

Bill List

Gillian Hemstead motioned to approve both bill lists. Andy Gargano seconded. All in favor, motion carried.

Public Petitions and Requests

Doris Aronson feels more information is needed for the gala than what was on the save the date handout. She feels that people need to know the cost is a donation for the new building and that needs to be clear. She would gladly donate to the library.

Marty Tappan stated the FOL had a book sale at ALF and was a big success.

A presentation for WWII will be November 10 at 7:00pm in Council Chambers and will be given by Doctor James Kane. Kitty Heuer stated that circulation employees get a lot of requests for tote bags, especially on rainy days.

Andy Gargano motioned to close the public session at 8:06pm. Gillian Hemstead seconded. All in favor, motion carried.

Closed Session

Gillian Hemstead motioned to go into Executive Session at 8:11pm. Doug Ott seconded. All in favor, motion carried.

Jim Rogers motioned to end Executive Session at 9:01pm. Andy Gargano seconded. All in favor, motion carried.

Date of Next Meeting

November 11, 2014

Adjournment

Gillian Hemstead motioned to adjourn at 9:03pm. Doug Ott seconded. All in favor, motion carried.

Minutes prepared and respectfully submitted by:

Gina Bencivenne
Administrative Clerk