

## West Milford Township Library

## 2018 Budget

10/05/18

January through December 2018

Accrual Basis

	Jan - Dec 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>INCOME</b>			
4100 · Allocation-WM Tnsp	697,776.50	995,972.00	-298,195.50
4200 · Aid - State	0.00	11,300.00	-11,300.00
4310 · Fines	10,509.76	13,000.00	-2,490.24
4320 · Copier	1,016.23	1,000.00	16.23
4330 · Donations	50.00		
4340 · Fax	324.70	750.00	-425.30
4350 · Printer	2,020.16	3,000.00	-979.84
4410 · Fundraising	125.82		
4430 · Interest & Dividends	7,663.75	7,000.00	663.75
4440 · Miscellaneous-Refunds&Transfers	550.00	0.00	550.00
<b>Total INCOME</b>	<b>720,036.92</b>	<b>1,032,022.00</b>	<b>-311,985.08</b>
<b>Total Income</b>	<b>720,036.92</b>	<b>1,032,022.00</b>	<b>-311,985.08</b>
<b>Gross Profit</b>	<b>720,036.92</b>	<b>1,032,022.00</b>	<b>-311,985.08</b>
<b>Expense</b>			
<b>ADULT/TEEN RESOURCES/SERVICES</b>			
6220 · Books (nonprint)*	5,339.98	7,525.00	-2,185.02
6230 · Books (print)	13,165.72	20,000.00	-6,834.28
6240 · Periodicals	3,665.52	3,850.00	-184.48
6310 · DVDs	4,366.59	6,000.00	-1,633.41
6320 · Databases	7,061.50	13,000.00	-5,938.50
6340 · Programs	1,177.58	2,000.00	-822.42
<b>Total ADULT/TEEN RESOURCES/SERVICES</b>	<b>34,776.89</b>	<b>52,375.00</b>	<b>-17,598.11</b>
<b>BUILDING</b>			
7310 · Cleaning Service	11,792.93	13,485.00	-1,692.07
7320 · Equipment	372.54	500.00	-127.46
7330 · Remodeling & Renovation	81.25		
7340 · Repair & Maintenance	11,388.14	12,500.00	-1,111.86
7350 · Supplies	616.25	1,900.00	-1,283.75
<b>Total BUILDING</b>	<b>24,251.11</b>	<b>28,385.00</b>	<b>-4,133.89</b>
<b>CHILDRENS RESOURCES/SERVICES</b>			
6410 · Audio	292.84	1,000.00	-707.16
6420 · Books	7,366.78	9,000.00	-1,633.22
6430 · DVDs	993.44	3,000.00	-2,006.56
6440 · Programs	5,506.03	6,500.00	-993.97
<b>Total CHILDRENS RESOURCES/SERVICES</b>	<b>14,159.09</b>	<b>19,500.00</b>	<b>-5,340.91</b>
<b>FEES FOR SERVICES</b>			
8110 · Audit	0.00	3,000.00	-3,000.00
8120 · Copier Contract	4,296.99	7,800.00	-3,503.01
8150 · Misc Fees (State, ads, Lib Mat)	48.78	400.00	-351.22
8160 · Professional Fees	300.00	3,500.00	-3,200.00
<b>Total FEES FOR SERVICES</b>	<b>4,645.77</b>	<b>14,700.00</b>	<b>-10,054.23</b>
<b>GROUNDS</b>			
7210 · Landscaping	1,773.78	2,600.00	-826.22
7220 · Snow Removal	5,765.53	6,000.00	-234.47
<b>Total GROUNDS</b>	<b>7,539.31</b>	<b>8,600.00</b>	<b>-1,060.69</b>
<b>INSURANCE</b>			
5240 · Worker Comp Insurance	157.76	700.00	-542.24
7360 · Property & Casual Insurance	15,619.20	23,000.00	-7,380.80
<b>Total INSURANCE</b>	<b>15,776.96</b>	<b>23,700.00</b>	<b>-7,923.04</b>

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<b>MARKETING</b>			
8210 · Outreach Programs	277.84	1,500.00	-1,222.16
8220 · Summer Reading Club	1,967.71	1,500.00	467.71
<b>Total MARKETING</b>	<b>2,245.55</b>	<b>3,000.00</b>	<b>-754.45</b>
<b>PAYROLL &amp; RELATED COSTS</b>			
3110 · Administration	1,333.28	3,000.00	-1,666.72
5100 · Payroll	313,370.07	475,000.00	-161,629.93
5210 · Health Insurance	100,800.34	167,832.00	-67,031.66
5220 · Pension (PERS)	64,404.59	60,000.00	4,404.59
5230 · Social Security/Medicare	23,972.79	40,000.00	-16,027.21
<b>Total PAYROLL &amp; RELATED COSTS</b>	<b>503,881.07</b>	<b>745,832.00</b>	<b>-241,950.93</b>
<b>STAFF TRAINING, TRAVEL</b>			
9100 · Membership Dues	0.00	200.00	-200.00
9200 · Staff/Trustee Development	868.12	1,500.00	-631.88
<b>Total STAFF TRAINING, TRAVEL</b>	<b>868.12</b>	<b>1,700.00</b>	<b>-831.88</b>
<b>SUPPLIES/FURNITURE</b>			
6110 · General Office	4,038.21	6,000.00	-1,961.79
6120 · Office Equip & Furniture	500.00	1,000.00	-500.00
6130 · Packaging Media	2,121.20	4,000.00	-1,878.80
6140 · Postage	146.91	300.00	-153.09
<b>Total SUPPLIES/FURNITURE</b>	<b>6,806.32</b>	<b>11,300.00</b>	<b>-4,493.68</b>
<b>TECHNOLOGY</b>			
8310 · Hardware	2,062.99	5,000.00	-2,937.01
8320 · PalsPlus	25,595.46	26,000.00	-404.54
8330 · Software	334.50	900.00	-565.50
8340 · Tech Support	0.00	500.00	-500.00
8350 · Telecommunications	2,320.40	3,000.00	-679.60
<b>Total TECHNOLOGY</b>	<b>30,313.35</b>	<b>35,400.00</b>	<b>-5,086.65</b>
<b>UTILITIES</b>			
7110 · Electric	17,515.86	22,050.00	-4,534.14
7120 · Natural Gas/Fuel	1,869.35	400.00	1,469.35
7130 · Telephone	1,258.83	4,200.00	-2,941.17
<b>Total UTILITIES</b>	<b>20,644.04</b>	<b>26,650.00</b>	<b>-6,005.96</b>
4005 · Reconciliation Discrepancies	126.88		
<b>Total Expense</b>	<b>666,034.46</b>	<b>971,142.00</b>	<b>-305,107.54</b>
<b>Net Ordinary Income</b>	<b>54,002.46</b>	<b>60,880.00</b>	<b>-6,877.54</b>
<b>Net Income</b>	<b>54,002.46</b>	<b>60,880.00</b>	<b>-6,877.54</b>