

**West Milford Township Library**  
**2017 Budget**  
 January through December 2017

	Jan - Dec 17	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>INCOME</b>			
4100 · Allocation-WM Tnsp	501,528.50	1,003,057.00	-501,528.50
4200 · Aid - State	13.00	11,247.00	-11,234.00
4310 · Fines	10,460.76	17,000.00	-6,539.24
4320 · Copier	318.76	1,000.00	-681.24
4330 · Donations	600.00	0.00	600.00
4340 · Fax	405.30	1,100.00	-694.70
4350 · Printer	1,983.60	3,300.00	-1,316.40
4410 · Fundraising	403.66		
4430 · Interest & Dividends	3,375.55	7,000.00	-3,624.45
<b>Total INCOME</b>	<b>519,089.13</b>	<b>1,043,704.00</b>	<b>-524,614.87</b>
<b>Total Income</b>	<b>519,089.13</b>	<b>1,043,704.00</b>	<b>-524,614.87</b>
<b>Gross Profit</b>	<b>519,089.13</b>	<b>1,043,704.00</b>	<b>-524,614.87</b>
<b>Expense</b>			
<b>ADULT/TEEN RESOURCES/SERVICES</b>			
6220 · Books (nonprint)*	5,599.18	7,525.00	-1,925.82
6230 · Books (print)	12,335.54	20,000.00	-7,664.46
6240 · Periodicals	1,384.36	3,550.00	-2,165.64
6310 · DVDs	2,877.18	6,000.00	-3,122.82
6320 · Databases	3,405.81	15,000.00	-11,594.19
6340 · Programs	211.25	1,500.00	-1,288.75
<b>Total ADULT/TEEN RESOURCES/SERVIC...</b>	<b>25,813.32</b>	<b>53,575.00</b>	<b>-27,761.68</b>
<b>BANK FEES</b>	<b>30.00</b>		
<b>BUILDING</b>			
7310 · Cleaning Service	6,891.40	17,871.24	-10,979.84
7320 · Equipment	443.45	800.00	-356.55
7340 · Repair & Maintenance	936.41	7,500.00	-6,563.59
7350 · Supplies	1,227.11	1,900.00	-672.89
<b>Total BUILDING</b>	<b>9,498.37</b>	<b>28,071.24</b>	<b>-18,572.87</b>
<b>CHILDRENS RESOURCES/SERVICES</b>			
6410 · Audio	267.65	1,000.00	-732.35
6420 · Books	3,843.18	9,000.00	-5,156.82
6430 · DVDs	1,084.43	3,000.00	-1,915.57
6440 · Programs	3,906.55	5,500.00	-1,593.45
<b>Total CHILDRENS RESOURCES/SERVICES</b>	<b>9,101.81</b>	<b>18,500.00</b>	<b>-9,398.19</b>
<b>FEES FOR SERVICES</b>			
8110 · Audit	0.00	2,500.00	-2,500.00
8120 · Copier Contract	3,534.31	7,914.00	-4,379.69
8150 · Misc Fees (State, ads, Lib Mat)	25.00	500.00	-475.00
8160 · Professional Fees	750.00	3,500.00	-2,750.00
<b>Total FEES FOR SERVICES</b>	<b>4,309.31</b>	<b>14,414.00</b>	<b>-10,104.69</b>
<b>GROUNDS</b>			
7210 · Landscaping	0.00	1,200.00	-1,200.00
7220 · Snow Removal	375.00	3,500.00	-3,125.00
<b>Total GROUNDS</b>	<b>375.00</b>	<b>4,700.00</b>	<b>-4,325.00</b>
<b>INSURANCE</b>			
5240 · Worker Comp Insurance	68.73	1,500.00	-1,431.27
7360 · Property & Casual Insurance	10,778.09	20,000.00	-9,221.91
<b>Total INSURANCE</b>	<b>10,846.82</b>	<b>21,500.00</b>	<b>-10,653.18</b>
<b>MARKETING</b>			
8210 · Outreach Programs	296.26	2,000.00	-1,703.74
8220 · Summer Reading Club	541.32	1,900.00	-1,358.68
<b>Total MARKETING</b>	<b>837.58</b>	<b>3,900.00</b>	<b>-3,062.42</b>

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<b>PAYROLL &amp; RELATED COSTS</b>			
3110 · Administration	1,000.00	2,000.00	-1,000.00
5100 · Payroll	221,247.80	500,000.00	-278,752.20
5210 · Health Insurance	69,107.50	167,832.00	-98,724.50
5220 · Pension (PERS)	63,686.56	65,824.50	-2,137.94
5230 · Social Security/Medicare	16,996.07	51,750.68	-34,754.61
<b>Total PAYROLL &amp; RELATED COSTS</b>	<b>372,037.93</b>	<b>787,407.18</b>	<b>-415,369.25</b>
<b>STAFF TRAINING, TRAVEL</b>			
9100 · Membership Dues	240.00	250.00	-10.00
9200 · Staff/Trustee Development	688.24	1,800.00	-1,111.76
<b>Total STAFF TRAINING, TRAVEL</b>	<b>928.24</b>	<b>2,050.00</b>	<b>-1,121.76</b>
<b>SUPPLIES/FURNITURE</b>			
6110 · General Office	3,510.38	6,000.00	-2,489.62
6120 · Office Equip & Furniture	1,583.37	1,000.00	583.37
6130 · Packaging Media	2,692.26	4,000.00	-1,307.74
6140 · Postage	188.78	300.00	-111.22
SUPPLIES/FURNITURE - Other	92.96		
<b>Total SUPPLIES/FURNITURE</b>	<b>8,067.75</b>	<b>11,300.00</b>	<b>-3,232.25</b>
<b>TECHNOLOGY</b>			
8310 · Hardware	-828.85	6,000.00	-6,828.85
8320 · PalsPlus	24,650.00	24,608.00	42.00
8330 · Software	39.99	900.00	-860.01
8340 · Tech Support	0.00	1,000.00	-1,000.00
8350 · Telecommunications	913.67	3,000.00	-2,086.33
<b>Total TECHNOLOGY</b>	<b>24,774.81</b>	<b>35,508.00</b>	<b>-10,733.19</b>
<b>UTILITIES</b>			
7110 · Electric	13,244.37	21,170.00	-7,925.63
7120 · Natural Gas/Fuel	1,828.43	2,600.00	-771.57
7130 · Telephone	1,273.42	5,946.65	-4,673.23
<b>Total UTILITIES</b>	<b>16,346.22</b>	<b>29,716.65</b>	<b>-13,370.43</b>
4005 · Reconciliation Discrepancies	96.92	0.00	96.92
<b>Total Expense</b>	<b>483,064.08</b>	<b>1,010,642.07</b>	<b>-527,577.99</b>
<b>Net Ordinary Income</b>	<b>36,025.05</b>	<b>33,061.93</b>	<b>2,963.12</b>
<b>Net Income</b>	<b>36,025.05</b>	<b>33,061.93</b>	<b>2,963.12</b>